



HARPA

Harpa halls Fascinating surroundings for performing arts

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Renting halls at Harpa

Halls	Price incl. VAT
Eldborg	1.563.000 ISK.
One usher per entrance.	
Silfurberg	525.000 ISK.
One usher by a single entrance. 26.288 ISK charged additionally for an extra usher if guests exceed 400.	
Silfurberg - 1/2 salur	290.000 ISK
One usher by a single entrance.	
Norðurljós	377.500 ISK
One usher by a single entrance. 26.288 ISK charged additionally for an extra usher if guests exceed 300.	
Kaldalón	155.000 ISK.
One usher by a single entrance.	

A minimum 20% deposit is required in order to secure a booking.

Seat capacity in Harpa halls

Halls	Sitting	Standing
Eldborg		
• Unplugged	<1655*	—
• Plugged	<1509	—
Silfurberg		
• Unplugged/Plugged	<820	<1300
Norðurljós		
• Unplugged/Plugged	<520	<650
Kaldalón		
• Unplugged/Plugged	<195/160*	—

*The seat capacity can be varied according to the size of the stage and type of event. The numbers in the table show the maximum capacity.

Hours and surcharges

The halls are rented from 11:00 to 23:00 on the event day. Extra access to the hall is charged additionally. The rental cost is based on a single event. For recurring events on the same day an extra fee is added.

Staff

Account and Project Manager

Are the contacts that the event manager has to the venue. The Account Manager issues a contract and communicates with different departments within Harpa. Near the event date he passes the event to a project manager that analyses the needs and takes over the supervision.

Security

Harpa provides general security. If needed, extra security can be provided at additional cost.

Stage manager

A stage manager is included in the rent of the hall. If the event requires extra crew, it can be provided at additional cost.

Ushers

Ushers assist guests, inspect tickets by the entrances and provide guests with general information.

Light technicians

A light technician should always be booked if lights need changing during rehearsals or events.

Technicians

Technicians are not included in the rent. Harpa offers technical services on various levels with payment. The technical work is charged by the hour during the event, installation and dismount. Employees only can manage lights, monitors, mixers, cables and mics. Event managers can bring in their own technicians, stage crew, light and sound technicians with the permission of the Harpa project manager. Nevertheless a technician from Harpa is needed for monitoring equipment.

Sound technicians

Account for one or more sound technicians when the sound system or magnification is required during event.

Video technician

Account for one video technician when a projector or other visual presentation is required for the event.

Facilities, equipment and service included

All halls are provided with a first class sound system and lighting equipment. External equipment is not allowed unless specifically agreed on.

Inclusive equipment provided with the hall:

Sound equipment

Each hall is provided with speakers facing the audience. The sound system distributes sound evenly to the audience wherever located. The option to use the sound system becomes available with the rental of a mixer when magnification is required.

Lighting equipments

Each hall is provided with basic lighting equipment according to the requirement analysis carried out by the Harpa project manager.

Stage

The size of stage is varied between halls. In Silfurberg and Norðurljós the standard stage is: 8 × 5 × 0,8 m (width × depth × height).

Seats

Fixed or portable, depending on the hall. Eldborg and Kaldalón have fixed seats but seats are portable in Norðurljós and Silfurberg, that also allow for standing events.

Dressing rooms

Dressing rooms with toilets, mirrors and showers are available to artists. They are reserved by Harpa project managers. Dressing room availability can be limited by the booking status of Harpa at each time.

Backstage area

Grænalón is the backstage area at Harpa. Eldborg, Silfurberg and Norðurljós are accessible directly from Grænalón.

Electricity and heat

Elevators and service elevators 2nd floor

Equipment reception is on the Northeast side of Harpa, next to the staff entrance.

Access to wireless Internet

Access for artists and event managers is provided.

General cleaning

Janitor

Information

Information about the event on Harpa website made available by the Account Manager upon receipt of relevant information and images.

Advertisements

One placement in one of the monitors above ticket office. 1920 x 1080 pxl or video no longer than 10 sec.

Services and equipment paid for separately

Events or receptions

In open spaces or backstage.

Technical assistance

Technical assistance other than included.

Additional ushers

Additional ushers other than those included.

Rental of instruments

Grand pianos and upright pianos can be rented at Harpa.

Stage platforms

Stages, platforms and elevations of various shapes and sizes. Variations to the inclusive setup are charged for separately.

Catering and reception

A canteen is operated for employees and guests backstage. External catering is not permitted in Harpa. Special catering for groups can be ordered through Harpa project managers.

Additional security

Additional security can be purchased when required.

Projectors

Outside equipment is not permitted but projectors can be rented at Harpa.

Recordings

Harpa facilitates video and audio recordings. Should the event manager be interested in recording an event, such services can be purchased from Harpa.

Additional sound equipments

Additional equipment* is charged separately. Personal equipment is not permitted apart from instruments and necessary accompanying devices.

* Additional sound equipment: Other than FOH-PA (Public Address) speaker, for example a speaker system that supports the band on stage, microphones, stands, cables (other than those related to FOH-PA) and other sound related devices.

Additional lighting

Additional equipment* is charged separately. Personal equipment is not permitted. Harpa can provide light design upon request.

* Additional lighting: A wide range of lighting equipment is available at Harpa, including spot lights, motion lights and a fog machine.

Audio and video recording

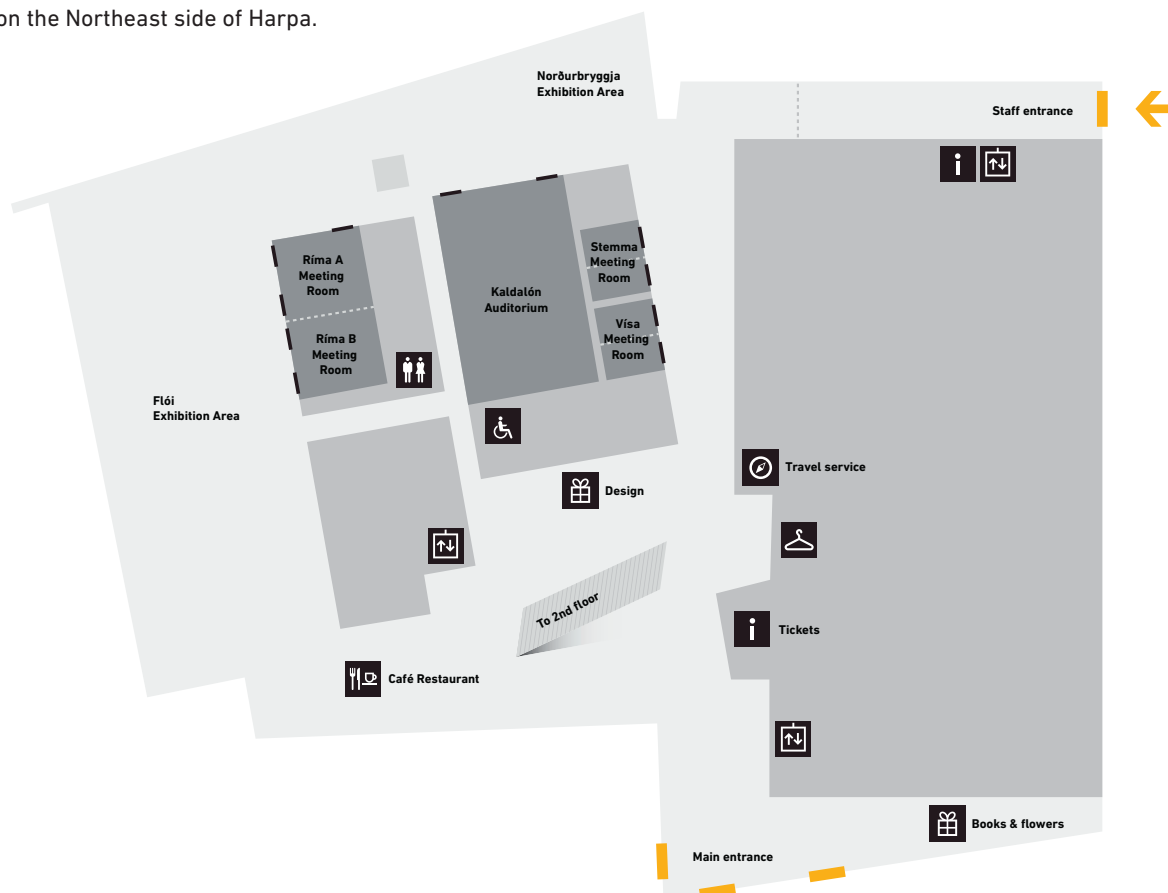
Personal equipment is not permitted but recording services can be purchased from Harpa.

Advertisements

Advertisements can be purchased to be displayed on Harpa's monitors, billboard and light signs by the ticket office. These advertisements need to be booked well in advance.

Access

Entrance to backstage is on the first floor,
on the Northeast side of Harpa.



Ticket office

The lessee undertakes to use the Harpa ticketing system only. Tickets are sold on www.harpa.is, www.tix.is, at the Harpa ticket office and by phone, telephone number +354 528 5050 (between 12:00–18:00). Harpa ticket office is open 10:00–18:00 or longer on evenings of events.

The start of ticket sales is determined with Harpa consultation. It is not permitted to advertise the start of ticket sales without consulting Harpa. The commission for ticket sales is 7% + VAT. A printing fee is issued for complimentary tickets. The maximum limit for complimentary tickets is 10% of the available tickets.

Payments

The due date of payments is the 10–15th of the following month after the event took place. General terms and conditions are available on the Harpa website.

Bookings

Prior to booking the following aspects are recommended to be considered:

- Is Harpa suitable to the project in terms of size, cost and the estimated attendance.
- Does the time frame add up? How much time is sufficient for rehearsals and what are the technical needs of the project? Please take in consideration the staging, sound, video and lighting equipment.

To book a hall at Harpa for an artistic event, contact the music department by e-mail concerts@harpa.is or by phone +354 528 5000.

When an event is booked it is desirable that its capacity is known, such as details about the event type, number of performers and technical needs.